

Vacating Tenant Checklist

Oran Park

To assist you with the process of vacating your home we have created the following checklist as a guide. The property must be returned in the same condition as it was received at the commencement of the tenancy albeit fair wear and tear. Having the property ready to inspect will assist a speedy return of your bond.

Area	Notation	COMPLETED
Floor coverings	<ul style="list-style-type: none"> • All floors must be clean and stains removed. • Carpet cleaning to be professionally carried out and receipt to be provided if you had pets as per your tenancy agreement • Tiles and timber floors mopped • Grout to tiles to be cleaned 	
Windows	<ul style="list-style-type: none"> • Cleaned glass inside and where able outside • Cleaned tracks • Window / sliding door sills cleaned 	
Window coverings	<ul style="list-style-type: none"> • Venetian blinds cleaned from dirty marks and dust • Curtains cleaned (do not wash without prior approval) 	
Walls	<ul style="list-style-type: none"> • Marks removed from all walls throughout • Should patching and painting to any damage should be required, we recommend it carried out by professional so that the patch and paint is not noticeable and that paint matches and blends in • Skirting boards cleaned 	
Bathroom	<ul style="list-style-type: none"> • All tiles cleaned, grouting and ceiling mould free • All shower glass, tiles and grouting to be cleaned and free from mould, mildew and soap scum. • All tapware, spouts, drains and plugs to be cleaned, stainless steel to be polished clean with no water spots, no grime around/behind spindles etc • Toilets cleaned inside and out and under and around the toilet seat and hinges and behind the toilet to the flooring • Bathroom vanity free of all soap scum, cupboards and drawers to be cleaned out • Exhaust fan clean • Light bulbs, heat globes to all be working 	
Kitchen	<ul style="list-style-type: none"> • All cupboards, drawers and cutlery trays to be cleaned inside and out • Oven, stove and cook top free from grime 	

	<p>(including oven trays and racks). Stainless steel to be cleaned and free from spot marks and oil residue</p> <ul style="list-style-type: none"> • Exhaust fans/range hood filters cleaned and free from residue and light globes and fan to be working 	
Bedrooms	<ul style="list-style-type: none"> • Built in wardrobe shelves, walls, doors, and carpets/flooring to be cleaned removing dust and dirty marks • Ceiling fan blades and light fittings to be cleaned • Air conditioning vents to be cleaned from dust 	
Laundry	<ul style="list-style-type: none"> • Laundry tub and tapware to be cleaned and free from water spot marks • Under laundry tub to be cleaned • Floors mopped 	
General	<ul style="list-style-type: none"> • External areas returned to same condition, including gardens, pools, garage • Lawns to be mowed no earlier than 2 days before you hand the keys back • All light fittings in working order, cleaned and free from dust • All garbage bins empty and clean • Professional pest spray to be carried out and receipt to be provided if you had pets as per your tenancy agreement. 	
Keys	<ul style="list-style-type: none"> • Keys for all locks returned – Please check off from the photocopy provided to you are lease signing • Please provide alarm code to our office when handing back the keys 	
OTHER	<p>Please leave the following items at the property</p> <ul style="list-style-type: none"> • Instruction manuals for appliances • Split system air conditioning remote controls and fan remote controls • Spare tins of paint and or spare tiles that may have been left by the owners or the builders • Any hoses or connections that were left at the property by the owners 	